

## **Minutes**

Citizen's District Council Meeting  
City of Muskegon CDBG  
Conference Room 203  
Muskegon, Michigan  
May 7, 2019

### **CALL TO ORDER:**

The meeting was called to order by Kim Burr at 5:30 pm.

### **ROLL CALL:**

Roll call was taken by Samantha Pulos-Porter, and a quorum was present.

#### ➤ **Present:**

- ✓ Ken Johnson - Commissioner
- ✓ Jeremy Lenertz
- ✓ Poppy Sias-Hernandez
- ✓ Eleanor Canter
- ✓ Kim Burr
- ✓ Scott Banninga
- ✓ Veania Coleman

#### ➤ **Absent:**

✓

#### ➤ **Excused:**

- ✓ Carrie Johnson

#### ➤ **Staff Present:**

- ✓ Oneata Bailey
- ✓ Samantha Pulos-Porter

### **APPROVAL OF MINUTES:**

A motion to approve the minutes from April 2, 2019 was made by Scott Banninga; Jeremy Lenertz seconded the motion, which passed unanimously.

### **OLD BUSINESS:**

The budget for CDBG-HOME was discussed. Poppy Sias-Hernandez motioned to approve the CDC proposed budget for CDBG, seconded by Jeremy Lenertz, which passed unanimously. Scott Banninga motioned to approve the CDC proposed budget for HOME, seconded by Eleanor Canter, which passed unanimously. Budget details are as follows:

## CDBG

<b>CDBG Organization/Agency</b>	<b>Activity</b>	<b>CNS-Staff Proposed 2019</b>	<b>CDC Proposed 2019</b>
COM - Finance	Youth Opportunities/Summer Internships	\$ 20,000.00	\$ 20,000.00
<b>COM - CNS</b>	<b>CDBG Admin **</b>	<b>\$ 197,690.20</b>	<b>\$ 197,690.20</b>
COM - CNS	Priority Home Repair	\$ 100,000.00	\$ 125,000.00
<b>COM - CNS</b>	<b>Services Delivery</b>	<b>\$ 65,000.00</b>	<b>\$ 65,000.00</b>
COM - CNS	Residential Façade Program	\$ 50,000.00	\$ 50,000.00
<b>COM - Finance</b>	<b>Fire Station Bond Repayment</b>	<b>\$ 254,166.66</b>	<b>\$ 254,166.66</b>
COM - Inspections	Dangerous Bldgs - Demolition	\$ 25,000.00	\$ 25,000.00
COM - Inspections	Dangerous Bldgs - Board-Ups	\$ -	\$ -
COM - Leisure Services	Youth Recreation*	\$ 100,000.00	\$ 100,000.00
COM - Planning	Code Enforcement Staff	\$ -	\$ -
COM - Engineering	Smith Ryerson Park		
COM - Engineering	Neighborhood Beautification - 3rd St Sidewalks		
<b>COM - Planning</b>	<b>Economic Development</b>	\$ 10,000.00	\$ -
<b>COM - CNS</b>	<b>Youth Center</b>	\$ 111,594.14	\$ 86,594.14
<b>COM - Engineering</b>	<b>Sidewalks - ADA</b>	\$ 10,000.00	\$ 20,000.00
<b>COM - DPW</b>	<b>Skate Park</b>	\$ 30,000.00	\$ 20,000.00
<b>COM - ?**</b>	<b>Construction of ADA Enhancements- Convention Center</b>		\$ 10,000.00
<b>**not vetted, recommended by the CDC</b>	<b>TOTAL</b>	<b>\$ 973,451.00</b>	<b>\$ 973,451.00</b>

## HOME

HOME Organization/Agency	Activity	CNS-Staff Proposed 2019	CDC Proposed 2019
CHDO Allocation	Housing Affordable Units****	\$ 50,222.70	\$ 50,222.70
CHDO Administration	Administration	\$ -	\$ -
COM - CNS	HOME Administration* **	\$ 33,481.80	\$ 33,481.80
COM - CNS	Rental Rehab	\$ 20,000.00	\$ 20,000.00
COM - CNS	HOME Rehab Construction *	\$ 110,000.00	\$ 110,000.00
COM - CNS	HOME Infill	\$ 121,113.50	\$ 121,113.50
TOTAL		\$ 334,818.00	\$ 334,818.00

### NEW BUSINESS:

SAFEbuilt would like CNS to repair roofs earlier, to avoid internal damage to home. The CDC supports updating the roof policy to accept applicants with letter from the Inspection Department (SAFEbuilt). Scott Banninga made a motion; seconded by Poppy Sias-Hernandez, which passed unanimously.

### STAFF REPORTS:

1015 E Forest: Original buyer backed out of purchase agreement, CNS is entertaining other offers. Exceptions to the 6 year waiting period, if it limits other program services, was also discussed.

### ADJOURN:

Scott Banninga motioned to adjourn the meeting, Veania Coleman seconded the motion, which passed unanimously. Meeting adjourned at 7:10 pm.

### NEXT MEETING:

The next meeting date is: June 4<sup>th</sup>, 2019.

### GENERAL DISCUSSION: